

## **DUNSTER PARISH COUNCIL**

### **MINUTES OF PARISH COUNCIL AGM HELD MONDAY 10<sup>TH</sup> MAY 2010**

**PRESENT** A Bishop, B Bryan, C Ell, L Griffiths, K Sully, A Vicary, G Witherford.

**OTHERS** SC Mark James, C Lawrence, B Leaker, W Wake, 2 members of the public.

**APOLOGIES** M Ellis

**MINUTES** The minutes of the last meeting, having been circulated, were signed as a correct record after amendments to items 8 and 35.

Mr Sully opened the meeting by announcing the resignation of three of our councillors: Mr Lamacraft, Mr Nicholson and Mr Toogood. Mr Toogood however wished to rescind his resignation. Mr Sully proposed we accept this and all were in favour of Mr Toogood remaining on the council. Clerk will write to accept the resignation of Mr Lamacraft and Mr Nicholson who were unable to continue because of other commitments.

#### **MATTERS ARISING**

1. ANNUAL PARISH MEETING

Mr Sully said the meeting had been very well attended and had gone well. It had been a difficult year so far but he felt the parish council were stronger for it.

2. SPORTS FIELD LEASE

Mr Sully has been dealing with this. Mr Fay and Mr Hewison had seen the new plans and the lease is nearly completed. Mr Lamacraft had received a letter from the Crown back in March stating they would be willing to bear their own costs. That means they will pay £1500 + vat to cover both legal and surveyors fees.

3. CAR PARK CHARGES

WSC have decided to rescind the new parking charges and put the time back to start at 10am.

4. RAILS IN HIGH STREET

These have now been repaired but the ones outside Chapel Crafts have still not been done. Clerk will report them again.

5. RUBBISH BEHIND CONYGAR VIEW

The rubbish has been taken away in a skip by Magna and the tenants have been spoken to. Clerk will write to thank them. Mrs Lawrence will find some posters for us from Tony Murray warning people that it is illegal to fly tip.

6. ALLOTMENTS

Nothing more has been heard from M Le Grand so his allotments will be sprayed and his contract terminated. Mr Rogers and Mr Groves have also been contacted.

7. 15 WEST STREET

A site meeting had been held and no objections received.

8. DOG CONTROL ORDERS

Letter received from WSC to say notices had been put up in the two playing fields, the football field and in the allotments.

9. DUNSTER WORKING GROUP

Mr Sully said we needed a copy of the paperwork for the CCTV cameras to see what we are paying for with regards maintenance and service of these cameras. Clerk will write to the Chairman of the Working Group to ask for a copy of the quotes received. The parish council promised to support this project last September and still do support it. Clerk will also ask how plans are going for High Street parking. With regard to the street cleaning it was decided to write to Veolia asking for a quote to sweep the streets every two months. Chairman felt we should have another PC representative on the Working Group now Graham has left.

10. STREET NAME SIGNS

It was reported to WSC that these needed repainting. Steve Watts will take necessary action.

11. FENCING AT MARSH PLAYING FIELD

Mr Sully had written to the Marsh Playing Field committee to say the final piece of corner fencing would be done. He also reminded them that when the original job had been done several years ago his firm had made no charge for labour.

12. BUS SHELTER

The seat in the bus shelter had been mended and a very good job had been done.

**13. NT REPORT**

Mr Wake apologised for missing our Annual Parish Meeting. He said there had been problems with parking over the Easter weekend as the ground had been so wet. They will try to sort something out with WSC for the summer. The fencing going up the Steep will be done soon and a dead tree also on the Steep will be looked at. Mr Wake told us he will be leading a NT Outdoor Programme for the next two years. This is a new job but he will not be moving. Mr Sully, on behalf of the parish council, wished him well with the new job.

**14. POLICE REPORT**

SC James said there had not been many crimes in the last month but there had been some damage and theft from Rohuns. Arrests had been made for machinery theft but people had been warned to still be wary. SC James said it was nice to see so many foreign tourists in the village when he did his rounds.

**15. FINANCIAL REPORT**

A copy of the Financial Report for year ending 31/3/10 was given to all councillors. Total held on account at the end of the year was £21,985.30. Total receipts for the year came to £18,878.24 and payments amounted to £12,781.45. The figures will go to the Auditor by 1<sup>st</sup> July and notices have been posted to this effect.

**16. REVIEW OF FEES AND CHARGES**

It was decided to leave charges as they were for this year.

**17. ALLOTMENTS**

It was suggested that the parish council meet quarterly to discuss the allotments unless something urgent came up. All were in agreement.

**18. CEMETERIES**

The clerk will check our public liability insurance regarding unsafe gravestones as we are responsible. Clerk will also write to the Undertakers asking them to make sure Memorial firms do not dump soil on the grass or the banks.

**19. ELECTIONS**

Chairman – Mr Vicary proposed Mr Sully continue as Chairman, seconded by Mr Witherford and all were in favour. No other nominations.

Vice Chairman – Miss Bryan proposed Mrs Ell continue as Vice Chairman, seconded by Mr Vicary and all were in favour. No other nominations.

Cemetery & Allotment committees will remain unchanged until we have a full council. Finance Committee will also remain the same for the time being.

## **PLANNING**

20. 4 Castle Hill – LB consent for proposed installation of a wood burner, back boiler and restore original fireplace. PC support the application.
21. Byways, St Thomas Street – Proposed extension to garage. Site meeting held and PC support the application.
22. 30 High Street – LB consent to remove internal wall in shop area (retrospective). PC support the application.
23. Dunster Tithe Barn – Variation of condition 10. Verbal representation could be made at the planning committee meeting on 4<sup>th</sup> May. Consent has now been granted.

## **CORRESPONDENCE**

24. Copy of model Standing Orders received from SALC. These to be read, customized and signed. Copies will be passed to all councillors. Model copy passed to Miss Bryan for comments.
25. Letter from SCC Highways with details of verge cutting. This was passed to Mr Sully. Mr Vicary reported grass behind the bus shelter on south side of A39 needs cutting also the bank.
26. Email from a Year 10 student called Bethany wanting local information about the village. Passed to Miss Bryan.
27. Email from ENP regarding LDF Update & Consultation. A consultation event will be held 25<sup>th</sup> May at Exmoor House.
28. Copy of Budget Announcement from WSC. The government are increasing support available to eligible businesses between October 2010 and September 2011. This was passed to Mr Vicary for the parish magazine.
29. Letter from SCC. Management of Public Rights of Way for West Somerset.
30. Letter from retiring Inspector Carol Pearce thanking us for our contribution during her term of office.
31. Letter from Mrs Jelley inviting a parish council representative to attend the unveiling of the Mosaic at the Packhorse Playing Field. Mr Sully attended.

## **32. ACCOUNTS**

### Income

Allotment rents	230.00
Precept	7825.00
School field rent	100.00
Burial	80.00
<b>Total</b>	<b>8235.00</b>

### Expenditure

Insurance	586.08
Free Press	23.50
Cemetery contract	240.80
Clerk's salary	313.60
Petty cash	50.00
Bus shelter repair	94.53
<b>Total</b>	<b>1308.51</b>

Petty cash expenditure	20.30
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## **ITEMS ON REPORT**

33. Mr Witherford reported guttering on the roof of the bus shelter, south side, needs clearing. Mr Vicary and Mr Witherford will see to it. They will need materials supplied. Invoice to be made out to PC. Mr Sully thanked them .
34. Mr Vicary asked the clerk to write to EH about lights on Yarn Market again stressing these are not the responsibility of the parish council. The matter is being dealt with by NT and Mr Brunt.
35. Magna may let the parish council take over responsibility for the path behind Conygar View but we would have to maintain it. Clerk will arrange a meeting between Rupert Harrison, Mr Sully and Mr Vicary to discuss this.
36. A map of Dunster was promised by the Village Society for the Marsh. Mr Bishop will find out what is happening with this.

37. Mr Griffiths reported potholes near the entrance to Aville Lane. Clerk will report to Highways.
38. Mrs Ell said a bin was needed urgently in West St at the entrance to Castle Hill. Clerk will report to WSC.
39. Mrs Ell said 13 Hanging Flower Baskets were needed for the whole village. Two poles will be removed from High St and Church St and placed at the Marsh for baskets. The cost will be £182. The parish council were in agreement with this.
40. Mrs Ell asked if we would write to Mr Brunt asking if the Hall committee would tidy up the front of the Memorial Hall. The windows and the front of it need painting. She also asked if we could put the Hall on the Agenda for the next meeting to discuss the future of the Hall.
41. Mr Sully thanked Mr Vicary and Mr Witherford for clearing the gate and cutting hedges in the top cemetery.

Meeting closed at 9.40pm

## **MAY CIRCULATIONS**

Dunster Visitor Experience Stakeholders' Meeting Report March 23<sup>rd</sup>

Action Plan for Dunster October 2008

SCC Somerset Heritage Month 1<sup>st</sup> May – 6<sup>th</sup> June

Review of Joint Municipal Waste Management Strategy – Workshops 14<sup>th</sup> & 19<sup>th</sup> May

SALC Update & Area Meeting Dates - West Area 10<sup>th</sup> June

Exmoor Consultative & Parish Forum Meeting 20<sup>th</sup> May

Crown Estate – Dunster Forest Tall Trees Trail – Official Opening 10<sup>th</sup> May

SALC Clerk & Chairman's Workshop 18<sup>th</sup> May

Standards Board – Blogging Quick Guide

NALC Event Programme 2010

ENP Iron Age & Roman Exmoor Archaeology Forum 17<sup>th</sup> July

ENP Historic Environment Review March 2010

Clerks & Councils Direct May 2010

NHS SW Ambulance Service-Edition 11 Twenty Four Seven –Spring 2010

ENP Planning Committee Meeting Agenda 4<sup>th</sup> May

Somerset Community Safety Newsletter Spring 2010

Avon & Somerset Police Authority Newsletter April 2010

SCC Support Services in Somerset – Domestic Abuse

ENP Guided Tours of Simonsbath Sawmill 2010 Tour Dates

SALC West Area Meeting Agenda & Minutes 10<sup>th</sup> June

Warmer Improved Somerset Homes (WISH) Information Letter

SCC Rural Services Fund – Funding Available

Somerset Rural Youth Project Newsletter Spring 2010

SMP Playgrounds Information Leaflet

Kompass Playgrounds 2010 Brochure