

DUNSTER PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD 14TH JUNE 2010

PRESENT A Bishop, C Ell, M Ellis, L Griffiths, K Sully, P Toogood, A Vicary, G Witherford.

OTHERS C Lawrence, SCC, 3 members of the public.

APOLOGIES B Bryan, W Wake.

MINUTES The minutes of the last meeting, having been circulated, were signed as a correct record.

MATTERS ARISING

1. CASUAL VACANCIES

Clerk had received two letters of application for the two vacancies from Mr Martin Harborne and Mrs Angela Webber. The vacancies had been advertised and no election called for therefore the two applicants were co-opted onto the council. Mrs Webber was proposed by Mrs Ell and seconded by Mr Bishop, all were in favour. Mr Harborne was proposed by Mr Toogood, seconded by Mr Witherford and five councillors were in favour. The clerk will let them have necessary forms to sign before the next meeting.

2. LEASE FOR SPORTSFIELD

Mr Sully has heard nothing more but hopefully this will be completed by the next meeting.

3. RAILS

The rails outside Chapel Crafts have been replaced and new wooden posts installed.

4. ALLOTMENTS

Allotments 34 and 39 have now been allocated. Mrs Williams may have to give up No 29 by the end of the month in which case Mr Harborne and Mrs Ashton would like half each. The clerk has been unable to contact Mr Rogers about his unpaid rent so Mr Sully will put a note on his shed. Mr Grove has given up No 11b so that is now free.

5. CCTV CAMERAS

Mr Lamacraft had written with full details of running costs and copies of the estimates. Mr Toogood said the parish council contribution will be £300 for the first year towards running costs. This will then be reviewed. The parish council were happy with this. Mr Toogood also said the idea of the cameras was not just for the benefit of the traders but to encourage local people to park overnight and so ease on street parking. Mrs Lawrence had spoken to Highways Officer Mr Martin Hill about cars parking on the cobbles. Mr Bishop said there had been two accidents lately due to the poor state of the cobbles. The parish council said they would like to meet with Mr Hill.

6. WORKING GROUP REPORT

Mr Lamacraft's report was read by Mr Toogood. One of the main issues is the state of the cobbles which are not being looked after. The question of ownership of these will need to be looked at by a solicitor. Some TV coverage may be needed to show conflict between car and pedestrian at its worst. Prams and Wheelchair users have to manoeuvre around these cobbles. They are waiting to hear from Mr Peake about road enhancement and Mr Martin about a site meeting. Mr Lamacraft and Mr Toogood met with Mike Lewis about the overflow car park on the Steep. The NT have agreed to open the gate to NT land in the summer months. Mr Griffiths complained about parking in West St and Mr Sully replied that plans for relief parking at West St end of the village have not been forgotten.

7. NT REPORT

Mr Wake was unable to make the meeting but sent a report to say that Robin Andrews had looked at the trees on the Steep and saw no sign of ill health only natural accruing dieback from shade which shows after pruning. The fencing on the Steep may need temporary traffic lights and diversion of the footpath so work may be done after the summer.

A new property manager has been appointed to start at the end of June, Mr Seamus Rogers, and Mr Wake will start his new job on 5th July.

8. FINANCIAL REPORT

Bryan Howe had sent a copy of his report on our yearly accounts. This was read and will be distributed to all councillors. Forms for the Audit Commission were approved and signed by the Chairman.

9. STANDING ORDERS

Copies will be passed to all councillors and discussed.

10. GRASS VERGES

Grass behind the bus shelter was cut and left. These grass clippings then blocked the drains. Mr Sully spoke to the WSC gardener about this. Grass should be cut four times a year but this is not being done properly, if cut when shorter there would not be so much mess. Clerk will write to Steve Watts to say the contract is not being honoured, copies of the letter to Mr Peake, Mr Matravers and Mrs Lawrence.

11. BOUNDARY CHANGES

The proposal is to join Dunster and Timberscombe under one District Councillor. Clerk will write again asking them to leave things as they are and not spend money on unnecessary changes.

12. Letter from Mrs Jelley thanking us for our support with the Mosaic in the Packhorse Playing Field.

13. MAGNA LAND AT CONYGAR VIEW

The parish council will meet with Mr Harrison to discuss the matter of taking over responsibility of the land behind Conygar View car park to Riverside. Mr Bishop proposed we get costings for maintenance and Mr Sully will do this. PC will meet to discuss the survey before proceeding and Mr Sully will get advice from Andy Player on the trees. Clerk will writeto Magna to say we are happy to proceed after costings have been done. A grant for the work could be available but we must complete an Application of Intent form from the Community Council.

14. VILLAGE MAP AT MARSH
Mr Toogood will report on progress.
15. POTHoles
Email received from Mr Quick about the potholes in Aville Lane. These will be inspected and repaired if necessary.
16. BIN AT WEST STREET
No reply received from the WSC. Clerk will write again to Mr Dyer.
17. HANGING BASKETS
Mr Sully had looked at the poles to be removed. The one at the end of High St has a NT Notice on it. Mrs Ell said there was a spare pole in the Village Garden's shed. Funding will be needed to relocate these poles.
18. MEMORIAL HALL
Mrs Ell reported Ivy growing on back of Memorial Hall was lifting off the tiles. Mr Griffiths will report back to the Hall committee with this. The Hall is managing financially at present for small functions but income on the Doll Museum has fallen because of shorter opening hours. Clerk will write to Mr Brunt asking for a copy of the Financial Report for last year and also a list of Hall members.

PLANNING

19. 15 West Street – Proposed alterations to existing conservatory to include replacement of roof, doors and window. Full and LB Consent. PC support these applications.
20. 15 West Street – LB Consent to repaint house facade. PC support the application.

CORRESPONDENCE

21. Letter from Mr Hunt saying repairs are needed to the top of the wall in Park St car park. He also said the roads in the village need resurfacing not more patching. Clerk will send a copy of the letter to Mr Peake and ask him if he will attend one of our meetings.
22. Letter from PCT re closure of Butlins Medical centre. NHS Somerset is planning to meet with staff from Butlins to discuss their reasons for the closure and consider alternative options. In the meantime they will work closely with the two General Practices involved to explore alternative arrangements.
23. Letter from Mr Dyer regarding overspending on the new Council Offices. He said although the overspend on the new offices was more than the agreed contract sum it was fully budgeted for.
24. Phone call from Julie Lynch at Veolia to say they are too busy to take on private work at present but may be able to manage something in the winter months. She did not feel we should have to pay privately for street cleaning and would do her best to keep the cobbles

clear. She is already sending in a man with a barrow to do these separately. PC decided to wait and see how this worked out.

25. MRS LAWRENCE'S REPORT

Mrs Lawrence had spoken to Scout Leader Gary Hall about their plans for an Orchard. They wish this to be a community project and need funding. Crown Estate already have the lease in place. Mr Sully had also spoken to Gary and told him that it is a very good scheme but more complicated than at first thought. Mr Toogood said he would speak to Lucy Back at Crown Estates.

26. ACCOUNTS

Income

VAT Refund	448.40
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Expenses

Weed spraying	276.13
Insurance	16.56 *
Internal Audit	183.20
Cemetery contract	240.80
Clerk	313.60
PCC Magazine	50.00
Marsh PF	250.00
Petty cash	50.00
Allot refund	5.00

Total	1385.29
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Petty cash expenditure	60.77 (Includes ink cartridges 37.94)
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* New computer added to insurance	11.56 + 5.00 handling fee
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ITEMS ON REPORT

- 27.** Mr Witherford said more bins were needed at the marsh. Clerk will contact Steve Watts at WSC.
- 28.** Mr Toogood said the sign at the Steep car park will be replaced by an up to date one.
- 29.** Mr Ellis asked what was happening to the school field. Mr Sully said this is a school project but he will have a word with Mr Hoyland.
- 30.** Mrs Ell said the leat is a mess again and needs clearing. Clerk will contact Environment Agency.

Meeting closed at 9.35pm

CIRCULATION LIST – JUNE

SCC Temporary Road Closure-Ranscombe Rd, Wootton Courtenay from 29th June

NALC Events Bulletin

WSC Standards Committee Agenda & Minutes for Meeting 8th June

Quantock Hills JAC- Notes from meeting held 26th February

Exmoor Local Access Forum meeting 16th June

SCC Temporary Road Closure, 16th June, A39 Main Road, Carhampton - postponed

Boundary commission for England - Have your say.

Community Council for Somerset-Village Halls Newsletter Summer 2010

Avon & Somerset Police Authority – Policing Plan & Strategic Policing Plan 2010 – 2013

SALC Cemetery Management Course 30th June

Environment Agency – Water Quality at Blue Anchor April 2010

SCC Renewable Energy Funding Information

ENP Consultative & Parish Forum Agenda & Minutes for 20th May

Exmoor Association of Parish Councils Agenda for 26th May

Community Council for Somerset – Trustee of the Year Award Nomination Paper

Funding Supplement Summer 2010 - Details of Grant Schemes

Somerset Alliance of CVS's – Supporting Community Groups & Charities in Somerset

Community Council for Somerset – Training Dates

ENP Planning Committee Agenda for 8th June.