

# **DUNSTER PARISH COUNCIL**

## **MINUTES OF MEETING HELD 10<sup>TH</sup> JANUARY 2011**

**PRESENT** A Bishop, C Ell, M Ellis, L Griffiths, M Harborne, K Sully, A Vicary, A Webber, G Witherford.

**OTHERS** PCSO Hurley, Mrs C Oliver.

**APOLOGIES** B Bryan, P Toogood, SC James, PC Strachan.

**MINUTES** Minutes of the last meeting, having been circulated, were signed as a correct record.

### **MATTERS ARISING**

1. COBBLES  
Letter from Mr Rees acknowledging receipt of our letter. A full response will be sent shortly. Action Plan Report received from Mr Lamacraft. He has had a further meeting with Mr Peake who is finalising the drawings and specifications for the scheme. Once these are ready they will be forwarded to the contractors for a final price. The parish council will be advised as to who receives the contract. Hopefully the work can be done before the main summer season.
2. BAGS IN RIVER  
Email received from Mr Rogers to say these bags are the property of WW and are being used to protect a waste pipe on a temporary basis. NT need to meet with WW and Environment Agency to find a permanent solution as soon as possible.
3. SUSTAINABLE COMMUNITIES ACT  
Email from Mr Maguire on behalf of Greg Clark MP. Local Authorities can submit future proposals directly to DELG's website. Ministers have promised to decentralise power as far as possible. The Government believes Localism is about pushing power down to the lowest possible level so the power is held by local people.
4. DRAFT MINUTES  
It was agreed that all minutes should go out marked Draft until agreed and signed.
5. MARSH NOTICE BOARD  
Mr Sully said he was waiting for prices to come in for a new Notice Board.
6. COMMUNITY ORCHARD  
There will be a meeting on the 19<sup>th</sup> January to discuss the future of the orchard and to form a committee.
7. DISABLED BAYS  
Email received from Mr Newby about the price of a TRO. This would be in the region of £2000 but he is very reluctant to set a precedent by making the bay in West St a TRO. PCSO Hurley said next time there is a problem the Police should be contacted and someone will come out.

8. CHURCH STREET TOILETS

Letter from Steve Watts to say these toilets will remain closed for the winter. The West Somerset Council's financial position means three toilets in the area will be closed for the winter and reopened on 14<sup>th</sup> March.

9. RIVERSIDE PROJECT

Mr Sully reported that the paperwork from Magna is not in place yet.

**PLANNING**

10. 4 St Georges Street – Conversion of two stores to be incorporated as part of dwelling plus small extension. Site meeting was held on 18<sup>th</sup> December and it was agreed that the plan was too big for the small shared courtyard and would block too much light. Parish Council strongly disagree with the plans.

11. 2 Priory Court – Work to trees in a Conservation Area. Parish Council support the application.

12. Ellicombe Manor – Replacement of redundant septic tank and associated drainage. (Full & LB). Parish Council support the application.

13. Dunster Football Club – Installation of 16 photovoltaic panels. Parish Council support the application.

14. The Courtyard, Dunster Castle – Structural timber repairs to Linhay and Garages (LB). Parish Council support the application.

15. Dunster Castle – LB Consent granted by ENP for additional fire protection to the basement.

16. The Long Range. Estate Yard, Dunster Castle – LB Consent granted by ENP to strip roof covering, repair timber trusses & carry out masonry repairs together with reinstatement of roof covering.

17. NT Shop, The Stables, Dunster Castle – LB Consent granted by ENP for installation of glass door & side panels to internal entrance of shop.

**CORRESPONDENCE**

18. Letter from ENP about the felling of a Cherry tree around the Dovecote. This is in a Conservation Area and was done without permission. Clerk will inform them that this tree was felled at the request of the PCC and advise them to get in touch with the church.

19. Email from Avon & Somerset Police Team Sergeant Andy Whysall thanking us for our support during 2010. If we wish any of the Safer, Stronger Neighbourhood Team to come along to any events or meetings they will do their best to attend.

20. Letter from ENP. DEFRA's Consultation on the Governance Arrangements for National Parks. Meetings will be held on 18<sup>th</sup> & 19<sup>th</sup> January. Details passed to Mr Sully who will try to attend the meeting at Lynton on the 18<sup>th</sup>.
21. Letter from RBL encouraging groups to hold a Poppy Party over the weekend of 10<sup>th</sup> – 12<sup>th</sup> June in celebration of their 90<sup>th</sup> birthday.
22. Letter from SCC Parish Path Liaison Officer writing to ask if we could nominate a suitable person in our parish. Mr Bishop had already offered to do this and he is happy to walk the paths and report any problems. The parish council, however, feel it is not our job to carry out maintenance work as this is the responsibility of SCC. The clerk will write to tell them this with a copy to Mr Bishop.

### **23. POLICE REPORT**

PCSO Hurley reported some criminal damage had occurred including shed break ins and a car window smashed in Priory Green. There was also a noisy party reported in the village last Saturday night. Please contact her if there are more problems with Disabled Bays.

### **ITEMS ON REPORT**

24. Gulleys in St Georges St are a mess again and the one by the school is blocked. The drain outside 5/7 West St is also blocked. Clerk will report to Highways.
25. Mr Griffiths suggested we have an Allotment Cup awarded at Christmas for winter produce. Mr Sully thought this a good idea and will look into it.
26. Mr Ellis said the roads at the Marsh were very icy before Christmas and bags of salt were needed. Mr Sully said there were some left but these had to last the rest of the winter. Mrs Oliver also asked for a salt box on the Ball. Mr Sully will look into this.
27. Mrs Ell said the tree in Park Street is still causing problems and causing the road to break up. Highways say this is not their responsibility.
28. Mrs Ell said the wall in West Close is still in a bad state and needs looking at again. Clerk will report to Highways.
29. Mr Sully, Mr Vicary and Mr Witherford had attended a meeting with the Crown on 7<sup>th</sup> January to discuss the planning application for new houses at Higher Marsh Farm and were satisfied with the plans. All councillors had been informed.

### 30. ACCOUNTS

#### Expenditure

Mrs Clarke (Burial Refund)	125.00
WSC (Rent for field)	5.00
Tithe Barn grant	300.00
Memorial Hall grant	300.00
Clerk's salary	313.60
Petty cash	50.00

**Total** **1093.60**

Petty cash expenditure 5.24

#### Income

Bank Interest **3.84**

Meeting closed 9.00pm

## **JANUARY CIRCULATIONS**

ENP Planning Committee Agenda for 11<sup>th</sup> January 2011  
SCC Libraries Consultation 10<sup>th</sup> January at Williton Library  
Dunster Action Plan Report  
Dunster Panel Agenda & Minutes for meeting 24<sup>th</sup> January  
SALC The Localism Bill Workshop Event to be held February 2011  
Age Concern Newsletter 23<sup>rd</sup> December & 6<sup>th</sup> January  
SWP Contingency Plans  
WSC Building Control Holiday Arrangements  
WSC Newsletter 16<sup>th</sup> December 2010  
ENP Application Registered 10<sup>th</sup> December 2010  
Police Budget 2010/11 Enewsletter  
Making Local Food Work Newsletter November issue  
ENP LDF Topic meeting Climate Change 11/11/10  
ENP LDF Topic Meeting Tourism 23/11/10  
ENP LDF Topic Meeting Recreation 23/11/10  
ENP LDF Topic Meeting Housing & Settlement 30/11/10  
Society of Local Council Clerks AGM & Winter Meeting 28<sup>th</sup> February  
RBL The Great Poppy Party Weekend 11<sup>th</sup> & 12<sup>th</sup> June 2011  
Glasdon Litter Bins Price List  
Clerks & Councils Direct January 2011  
Clerks & Councils Direct Suppliers Guide & Yearbook 2011